

## WHAT CAN YOUR SCHOOL MUSIC PROGRAM BUY FROM **INSTRUMENTAL MUSIC CENTER?**



IMC CAN GET YOU ANYTHING YOU NEED Just follow the steps on this card!

Reference MOHAVE Contract # 17F-IMC-0503 405 E Wetmore Rd. 7063 E Speedway Blvd. Tucson, AZ 85710 | 520-733-7334 Tucson, AZ 85705 | 520-408-8003 www.imc-az.com



## INSTRUMENTAL MUSIC CENTER Easy MOHAVE School Ordering Process

YOU email IMC a list of products, brands, item numbers, quantities, repairs, and any questions you have to orders@imc-az.com



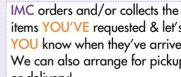
IMC emails YOU an official price quote (with applicable school discounts on the items you need) in the form of a Proposal.



YOU submit the Proposal to your DISTRICT (or purchasing party).

Your DISTRICT (or purchasing party) sends MOHAVE an Approved Purchase Order. MOHAVE reviews purchase order and quote. MOHAVE forwards reviewed purchase order with MESC stamp to IMC.





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items YOU'VE requested & let's YOU know when they've arrived. We can also arrange for pickup or delivery!

**EVERYONE IS HAPPY** 



IMC invoices the order, has YOU sign two copies. IMC then bills the DISTRICT (or purchasing party) and they pay IMC!

